



China University of Political Science and Law

Fact Sheet For Fall Semester 2024

1. APPLICATION

1.1 Application Procedure

Step 1 - Nomination

Deadline: May 10th 2024

Students who wish to study at CUPL as an exchange student must firstly be selected by home university.

The nomination should be finished via the website link: <https://www.wjx.cn/vm/OPhsZqi.aspx#> by exchange coordinator of home university.

******If you have selected students, nominate them as soon as possible. We only have a limited quota for next semester.***

Step 2 - Documents submission

Deadline: June 5th 2024

Nominated students must submit the application documents to the incoming exchange program Email ico@cupl.edu.cn. Late submission will not be accepted.

Please note that:

- It may take 2-4 work days for CUPL to process the documents and send feedback to coordinators and nominated students.

1.2 Application Documents (Electronic edition)

- Student Application Form (typed in Microsoft Word)
- Copy of main page of passport (in PDF)
- 1 passport size photo with white background (Digital, used on your student card)
- Copy of Physical Examination Form (in PDF with signatures)

1.3 Language Requirements

Students are expected to have good performance at school.

Students who choose courses taught in English are required to have English proficiency test results (TOFEL: 90; Academic IELTS with a minimum score of 6.5 overall and a minimum score of 5.5 on individual parts of the test)

*Applicants from English-speaking countries or studying in an English-taught program can be exempted from this requirement.

Students who take Chinese language courses should have either a HSK 3 certificate or an English proficiency test result as above.

Students who choose undergraduate courses taught in Chinese are required to have HSK4 certificate with score 180 or above; Students who choose graduate courses taught in Chinese are required to have HSK5 certificate with score 180 or above.

2. COURSE

2.1 Course List (Just for reference)

CUPL offers Comparative law taught in English, International Law taught in English and Chinese language classes. Please be aware that below form is only for your reference and course list may change every academic year, the final course schedule will be available in December.

Comparative Law (Haidian Campus)

	COURSE	CREDITS	CREDIT HOURS	TIME
1	Chinese Administrative Law	2	32	Fall Semester
2	Chinese Constitutional Law	2	32	Fall Semester
3	Chinese Civil Law	2	32	Fall Semester
4	China's Inter-regional Private Law	2	32	Fall Semester
5	Chinese Culture and Law	2	32	Fall Semester

International Law (Haidian Campus)

	COURSE	CREDITS	CREDIT HOURS	TIME
1	Legal Research and Writing	2	32	Fall Semester
2	Selected Issues of International Private Law	3	48	Fall Semester
3	International Investment Law	2	32	Fall Semester
4	Modern Developments in International Investment Law	2	32	Fall Semester
5	Public International Law	2	32	Fall Semester
6	Selected Issues of International Economic Law	3	48	Fall Semester

* Please inform us in advance if you need to take Chinese language classes during exchange period. We offer Chinese language classes for different HSK levels.

2.2 Course Load

CUPL doesn't have specific requirements of workload for our exchange students. The workload depends on your home university. Regular workload for exchange students is 4-6 law courses per semester.

2.3 Transcript of Records

Exam results will be sent to the International Office and our staff will make transcript of records and send you the soft copy. Partner University will receive the transcript of records stating the final grade and credits at the beginning of the next semester.

Please let us know in advance if you need the transcript of records before the exchange period ends. We can not make transcript of records during holidays.

2.4 Grading and Credit System

China University of Political Science and Law Conversion Standards of Grading System for Undergraduate Students based on 100 Point Scale and Grade Point

According to Article 17 of the "Measures for the Management of Undergraduate Credit System of China University of Political Science and Law (CUPL [2016] No.122)", the conversion standards of grading system for undergraduate students based on 100 point scale and grade points are as follows:

Conversion standards of Grading System and Grade Points		Conversion standards of 100 point scale and Grade Points	
Grading System	Grade Point	100 point scale	Grade Point
(A) Excellent	5.3	95-100	6.0...6.5
		90-94	5.0...5.4
		85-89	4.0...4.4
(B) Good	3.2	80-84	3.0...3.4
(C) Average	2.5	70-79	2.0...2.9
(D) Pass	1.5	60-69	1.0...1.9
Failure	0	≤ 59	0

Please note that there is not a standard transfer method between CUPL credit and ECTS. You need to consult your coordinator of home university how many CUPL credits you need to take.

3. AT CUPL

3.1 Basic Information

CUPL has two campuses. International exchange students will live at Haidian Campus and take law courses here.



Haidian Campus:

北京市海淀区西土城路25号 中国政法大学（东门）
No.25, XiTu Cheng Road, HaiDian District, Beijing, China



Changping Campus:

北京市昌平区府学路27号 中国政法大学
No.27, FuXue Road, Changping District, Beijing, China

3.2 Arrival

Upon arrival at CUPL, several administrative procedures need to be carried out. They should be done in the following order.

- 1.Registration
- 2.Accommodation Service Center

Registration

In order to complete your registration, you must go to the International office with the following documents:

- 1.Passport and Valid Visa
- 2.Admission Notice
- 3.Several Passport Size Photos (with white background)
- 4.Physical Examination Form and blood test report

You will get some documents and materials:

- 1.Registration Form
- 2.Student Card
- 3.Campus Map



4. Student Handbook

5. Health Insurance Card (MOE requires all international students buy insurance when register. The insurance is mainly for accident. It will cost you 400 RMB for 6 months.)

Accommodation

You don't need to reserve a room in advance and you can receive a dorm as soon as you arrive at the campus during work time. You will get a dorm key when you go to the accommodation office to complete the register.

You HAVE TO give your passport to accommodation office within 24 hours when you come to CUPL. Since our staff will go to the police station to help our exchange students finish the accommodation registration form.

An Accommodation Agreement must be signed, which states the rights and obligation of both parties (the School of International Education and students) before you receive your room.

Haidian Campus:

Shared room (two people)

Shared bathroom on every floor

No bedding and mattress

No cooking facilities.



3.3 Departure

At the end of your stay at CUPL, SIE requires you to carry out a series of administrative procedures. They should be done in the following order.

- CUPL Departure Form

You need to go to the international office to fill in the CUPL Departure Form and Course List Form before leaving CUPL.

- Return Dorm Key

You must return your dorm key to accommodation office before leaving CUPL.

Note: Students **CAN NOT** live on campus when the semester ends.

- Transcript of Records

Partner University will receive the transcript of records stating the final grades and

credits at the beginning of the next semester.

3.4 Fees

Accommodation fee (it may change, CUPL will inform students before arrival) :

Haidian Campus: 450RMB/semester

Changping Campus: 2625RMB/semester

Taxi fee between two campus: about 100RMB

Insurance fee: 400RMB/semester

Living expenses: 2000-4000RMB/month

3.5 Wifi

CUPL offers internet which works in your accommodation and the campus. It charges differently according to the plan you choose: 500 megabytes for 1 RMB or 15 gigabytes for 10 RMB monthly. Every month, Wi-Fi account should be charged at least 10 RMB.

The CUPL student Wi-Fi (named CUPL-student 1x) works for free. But it can only connect with phone, it can't be used in laptop.

3.6 Hospital

There is a school infirmary at CUPL. It is located on the south of the Dorm Building. Students can take medicine with CUPL student card and pay in cash.

Around our campus, there is a public general hospital, Peking University Third Hospital. It is a modernized and comprehensive upper first-class hospital with integration of medical services, medical education, research and prevention as well as health care.

Add: 49 North Garden Rd., Haidian District, Beijing, P.R.China

Tel: +86-10-6201-7691

4. VISA

International students who study at CUPL for one semester MUST apply for **X2 visa** with DQ form (sent to your email from CUPL) and our Admission Letter (e-copy).

Students who were nominated for 2 semesters, MUST apply for **X1 visa** with JW202 form (sent to your email from CUPL) and our Admission Letter (e-copy). CUPL will help you apply for residence permit after your arrival.

It is IMPOSSIBLE for us to renew X1 visa for students who study at CUPL less than 180 days, so DO NOT apply for X1 visa if you study at CUPL for one semester.

Please buy flight ticket after you received our admission letter, in which there will specify our registration date.

5. INTERNSHIP

Exchange students cannot do any internship during the exchange period with X2 visa.

6. NOTE:

For more information please check our school website.

Exchange program: <http://sis.cupl.edu.cn/info/1053/1206.htm>

Visa: <http://sis.cupl.edu.cn/English/Orientation/Visa.htm>

Newsletter: http://sis.cupl.edu.cn/English/Current_Studies/Newsletter1/a2018.htm

7. CONTACTS

7.1 Basic Information

CUPL-School of International Education

Keyan Building (A4) Room A1101 (11th Floor)

Working Hours: 8:30--11:30am 2:00-5:00pm

Tel: +86 010 58908237

E-mail: ico@cupl.edu.cn

<http://sis.cupl.edu.cn/English/Home.htm>

7.2 Contact Person

Ms. Yicong DENG (Section Chief)

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